
[REDACTED]

Employee Handbook receipt

This Handbook has been drawn up by the Practice to provide you with information on employment policies and procedures. It is important for you to read the Handbook carefully as this, together with your Contract of Employment, sets out your main terms and conditions of employment.

The information covers a wide range of subjects relating to your employment and in the event that information in this Handbook conflicts with terms and conditions as stated in your Contract of Employment, the Contract will take precedence.

If you have any questions or any part of the Handbook is unclear to you, please do not hesitate to raise any queries with the General Manager.

It is important that you do this before signing that you have read, understood and are willing to abide by all the Practice's terms and conditions.

I acknowledge receipt of this Employee Handbook, which is the property of the Practice, and which forms an integral part of my Contract of Employment.

Received by (Employee)

Signed

Date